



## BIDS AND AWARDS COMMITTEE

# Schedule of Procurement Activities

**PROJECT TO BE BIDDED – Bidding for the Supply and Delivery of a Brand New 2024 Model Pick-up Truck**

**PB-02-2024**

**APPROVED BUDGET FOR THE CONTRACT – Php 1,760,000.00**

ACTIVITIES	Recommended Earliest Possible Time		PLACE	RESPONSIBILITY CENTERS
1. Pre-Procurement Conference		May 17, 2024 10:00 am. Friday	OWWA 7 Office	BAC & TWG
2. Advertisement	Days 1 -7	May 20, 2024	OWWA website, GEPS website and OWWA bulletin board	Secretariat
3. Issuance of Bidding Documents	Day 8-20	May 20, 2024	OWWA 7 Office (Machay Building, Gorordo Avenue, Cebu City) or thru courier or email	Secretariat
4. Pre-Bid Conference	Day 9	May 30, 2024 02:00 pm. Monday	OWWA 7 Office	BAC & TWG
5. Deadline for Submission of Eligibility & Bid Envelopes	Day 20	June 10, 2024 11:00 am Monday	OWWA 7 Office	BAC & TWG
6. Eligibility Check and Bid Opening	Day 20	June 10, 2024 02:00 pm. Monday	OWWA 7 Office	BAC & TWG
7. Evaluation of Bids and Determination of LCB	Day 20	June 10, 2024 02:00 pm. Monday	OWWA 7 Office	BAC & TWG
8. Bid Evaluation and Post-Qualification of LCB	Day 21	June 11, 2024	TWG	TWG
9. Report on the result of Bid Evaluation and Post-Qualification of LCB	Day 23	June 13, 2024 10:00 am Thursday	OWWA 7 Office	BAC & TWG
10. Approval of the Resolution	Day 24	June 14, 2024	Office of the Regional Director	OWWA 7 Regional Director
11. Issuance of Notice of Award	Day 24	June 14, 2024	Office of the Regional Director	OWWA 7 Regional Director
12. Contract Preparation & Signing	Day 25	June 17, 2024	Regional Procurement Unit	BAC / TWG / Secretariat
13. Approval of Contract	Day 25	June 17, 2024	Office of the Regional Director	OWWA 7 Regional Director
14. Issuance of Notice to Proceed	Day 26	June 18, 2024	Regional Procurement Unit	BAC / Secretariat
15. Effective Date of Contract		June 18, 2024	Office of the Regional Director	